

TEST SESSION INFORMATION

Registration deadlines are three weeks prior to the test session. If you experience any difficulty registering for the test, you MUST notify the test chair PRIOR to the deadline or a late fee will be incurred, no exceptions. The Test Chair email is testing@iceworkssc.org.

The following dates are tentative, depending on number of registrations and judge availability:

<u>Test Session Date</u>	<u>*Registration Deadline</u>
Weds., Oct. 26, 2022	Weds., Oct. 5, 2022 @ 8:00pm
Thurs., Dec. 8, 2021	Thurs., Nov. 17, 2022 @ 8:00pm
Weds., Feb. 8, 2023	Weds., Jan. 18, 2023 @ 8:00pm
Weds., May 17, 2023	Weds., April 26, 2023 @ 8:00pm
Tues., July 12, 2022	Tues., June 21, 2023 @ 8:00pm
August - TBD	

The schedule for each test session will be ready one week prior to the test session.

Coaches:

- Please be sure your skater registers for the correct test.
- Any changes made (if possible) after schedule is completed will incur a \$10 fee.

ALL SKATERS MUST BE PREPARED TO TAKE THE ICE 30 MINUTES PRIOR TO WARM-UP TIME!!!
There are many factors that make the schedule subject to change. The session will progress so be prepared - you don't want to miss your warm-up/test!

TEST CREDIT PROTOCOL INFORMATION

In accordance with Rules 4100 and 4200-4202, athletes may receive credit for meeting minimum scores at any competition held under the International Judge System (IJS). The athlete must “skate-up” to the event they are seeking test credit for, in addition to having already passed any prerequisites prior to the competition event.

Events eligible:

Singles Free Skate*: Open Juvenile, Juvenile, Intermediate, Novice, Junior, Senior. Adult Silver, Adult Gold,

Adult Intermediate, Adult Novice, Adult Junior and Adult Senior

Pairs Free Skate: Juvenile, Intermediate, Novice, Junior and Senior

Partnered Free Dance: Juvenile, Intermediate, Novice, Junior and Senior

Solo Free Dance: Juvenile, Intermediate, Novice, Junior and Senior

*Both Excel and Well-Balanced free skate IJS protocols are eligible for test credit.

STEP 1: Obtain a “Test Credit Packet” which includes the documents listed below either from the competition website or the registration desk. This will not be available after the competition ends. Take a picture or make a copy of all documents for your records.

Documents included in the Test Credit Packet:

1. A copy of the overall event results, that lists all of the skaters in your event, in addition to the names of the Technical Controller and Event Referee.
2. Your individual protocol.
3. Your Test Credit Skater Report, generated by the accountant. This has your name, your scores and verifies you achieved a passing result.

STEP 2: Obtain a written statement from your coach verifying that the above documents are true and valid (must include all information on sample sheet). The coach may write their own statement, or there is a sample form in Lisa Shaw’s office to copy and use. A sample coach verification form can also be found on USFSA.org (not the Members Only page), by navigating to the “Clubs” tab and then click on “Tests”.

STEP 3: Register for a test protocol on the IceWorks Entryeze as you would for a regular test session in the Protocol Registration section only. The cost is the regular test fee minus the ice fee. Payment must be made before test credit is submitted to USFSA. There is a bin in Lisa Shaw’s office to place your test packet for the test chair to process.

There are four (4) pages that must be turned in after payment on Entryeze is made:

1. Overall event results, which include the names and signatures of the Event Referee and Technical Controller.
2. Skater’s individual protocol.
3. Skater’s Test Credit Skater report from the competition.
4. Coach’s verification form.

VIRTUAL TEST SESSION INFORMATION

IceWorks will be offering virtual test sessions on a monthly basis. This provides the skater and coach flexibility in testing to allow for more options based on schedules, location and other individual needs. Please refer to the Virtual Test Guidelines and Instructions on the USFSA website for more specific details as it relates to virtual tests.

To register for a virtual test at IceWorks, please go to Entryeeze and complete a test registration just as for any other skating test. The key difference is selecting which month's virtual test you wish to register for. Payment is required at time of registration similar to in-person testing.

Upon completing the virtual test registration and payment, the skater will receive instructions on how to conduct and submit their virtual test. The information provided to the skater will include:

- IWSC Affidavit for Virtual Test Submission form which must be completed and submitted with the video
- IWSC Virtual Testing Video Requirements
- USFSA Virtual Test Guidelines
- A link for the skater to submit their video with completed submission form

The skater will receive their testing results no later than by the end of the month they completed the test and will receive copies of their judges score sheets. It is ultimately the judges discretion to accept or deny any video submissions and as with any test, their results are final.

IceWorks Test Chair will submit the final test result to USFSA same as in-person tests to update the individual skater's test profile. For any questions or assistance please email testing@iceworkssc.org.

Please note to complete a virtual test with another club, you must register on their club Entryeeze just as you would for an in-person test at their club and that club will provide their specific instructions as each club may operate slightly different. IceWorks will receive any virtual test results from tests taken with other clubs just as we do for any in-person tests taken at other clubs.