

From IWSC page select membership and

“Click here to go to the Entryeeze system for membership sign up”

The screenshot shows a web browser window with the URL <https://comp.entryeeze.com/>. The page features the IceWorks Skating Club logo and a navigation menu with links for Home, Club Information, Membership, Events, Forms, Photos, Parents, and Contact Us. The main content area is titled "Membership" and includes a welcome message: "Welcome to IceWorks Skating Club!!". A blue link reads "Click here to go to the Entryeeze system for membership sign up." Below this, "Membership Categories" are listed: "Family Membership (up to 4 people) \$210", "Individual Membership (age 13 & under) with Parent \$185", and "Individual Membership \$125". A search bar is visible on the right side of the page.

Log Into your account, by using the

“Access my account”

The screenshot shows the "Membership Welcome" page of the IceWorks Skating Club membership system. The page is divided into several sections. On the left, there are buttons for "Non Members" (to register for a test session), "Existing Members" (with an "Access my account" button), "New Members & transferring members" (with an "Apply for membership" button), and "Administrators" (with an "Administrator Login" button). The central "Announcements" section features a registration deadline for a test session on Saturday, June 17th, and a note that the deadline for the June test session is Saturday, June 3rd by 8:00pm. It also includes a warning that coaches should ensure skaters register for the correct test and that any changes after June 3rd will incur a \$10 fee. The right side of the page lists "Membership Categories" with their respective prices: Family Membership (\$210), Individual Membership with Parent (\$185), Individual Membership (\$125), Non-Representing Membership (\$85), and Additional Member (\$60.00). A note about introductory members and a "Remember" section with application instructions are also present.

Enter your e-mail and the password you set up for your account

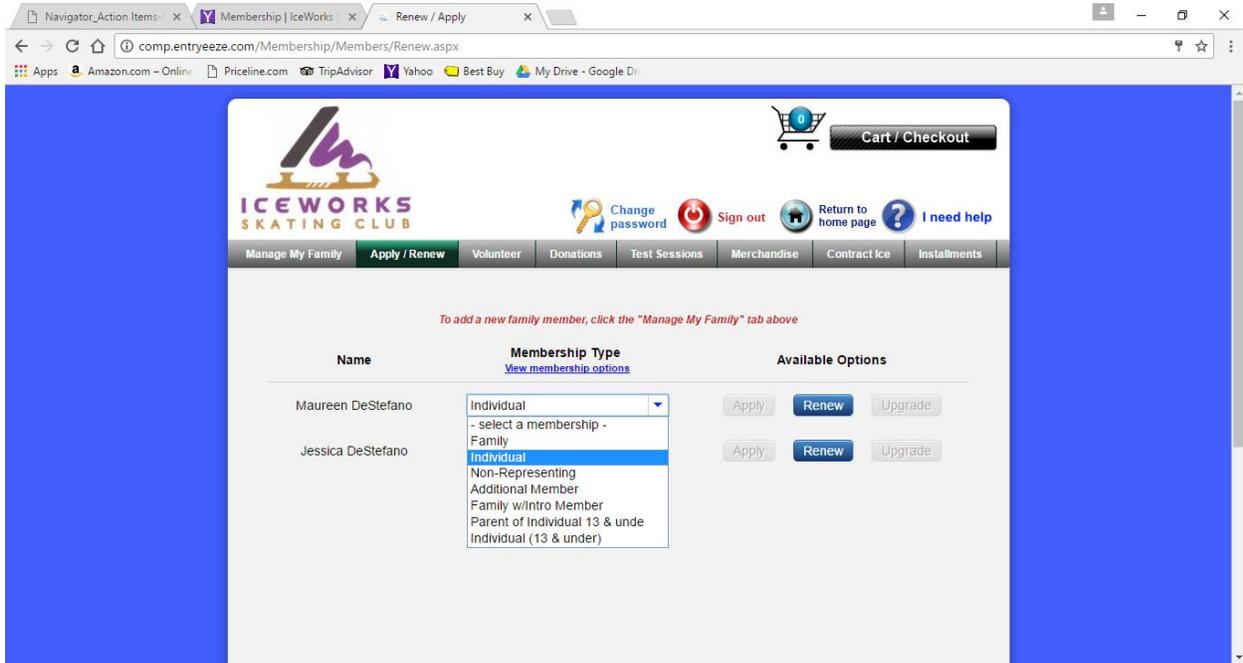
The screenshot shows a web browser window with the URL <https://comp.entryeeze.com/Membership/MemberLogin.aspx?cid=62>. The page features a blue header with the text "Welcome to IceWorks Skating Club membership system" and the club's logo. Below the header is a login form with two input fields: "Your email address:" and "Password:". A blue "Login" button is positioned below the password field. A link labeled "Forgot your password? [click here](#)" is located below the form. A "Helpful hint" section follows, stating: "If you have never established a password for your membership account, we can still help you login. To begin, use the 'Lost password' link above." Below the hint is a "PLEASE NOTE" section: "To establish your initial password, you MUST receive a 'welcome' email and click the link within it. You can use the 'Lost password' link to generate a welcome email -- please check your Spam / Junk folder for the email if you do not see it in your inbox."

If you forgot your password, use the password retrieval process (“Forgot your password. click here”)

This screen will appear

The screenshot shows a web browser window with the URL <https://comp.entryeeze.com/Membership/LostPassword.aspx>. The page features a blue header with the text "Welcome to IceWorks Skating Club membership system" and the club's logo. Below the header is a form with the instruction "Fill out this form and we will help you with your password". The form contains two input fields: "Enter your email address:" and "Enter the USFS# of someone in your family:". A blue "Retrieve password" button is positioned below the second input field.

If you need to change your Family membership type use the pull-down screen to change your Membership type



If you don't need to change your membership type, select **Renew**

Proceed to validate all your information, update the fields and sign off on the required fields

Fill in all ** fields as you renew each skater.

Navigator_Action Items - x Membership | IceWorks - x comp.entryeeze.com/Me - x

comp.entryeeze.com/Membership/Members/UpdateQuestions.aspx

We need some additional information from you.
Please help us by completing this form (required fields are marked with "")**

Please note: Fields on this form cannot accept commas, apostrophes, ampersands, or carriage returns

If you entered "Other" above, please provide a description of your skating interests.

****** Please indicate the selections that are appropriate for you:

Parent/Guardian IWSC Board Member/Officer Adult Skater

Charter Club Member Coach/Choreographer Competitive Skater

Synchronized Skater USFS Official/Judge Other

****** US Citizen?

Yes I am. No I am not.

If you are not a US citizen, please indicate your country of citizenship here:

****** Emergency Contact Person (first and last name)?

Note all fields are not shown but make sure you fill in every item ** and sign.

Note, if you need to N/A can be used in required field.

Navigator_Action Items - x Membership | IceWorks - x comp.entryeeze.com/Me - x

comp.entryeeze.com/Membership/Members/UpdateQuestions.aspx

members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct.

The codes of conduct and policies apply to all participants in activities hosted, supported, sponsored or engaged in by U.S. Figure Skating and IceWorks Skating Club including but not limited to competitions, exhibitions, training camps and rink activities.

By becoming a member of the IceWorks Skating Club I acknowledge that I have read, understand and agree to follow and abide by all applicable codes of conduct which are posted on the IWSC and U.S. Figure Skating Websites (Board member, Coaches, Member, Parents, Skater and U.S. Figure Skating Member), all policies (Locker Room, Electronic Communications, Travel, Reporting, Procedures & Guidelines for Skaters & Parents/Guardians) Ice Etiquette, Safe Sport Program and agree to the Waiver or Liability.

Yes I agree No I do not agree

****** Digital signature of individual or parent/guardian of minor child acknowledging agreement to allow use of video images for club usage:

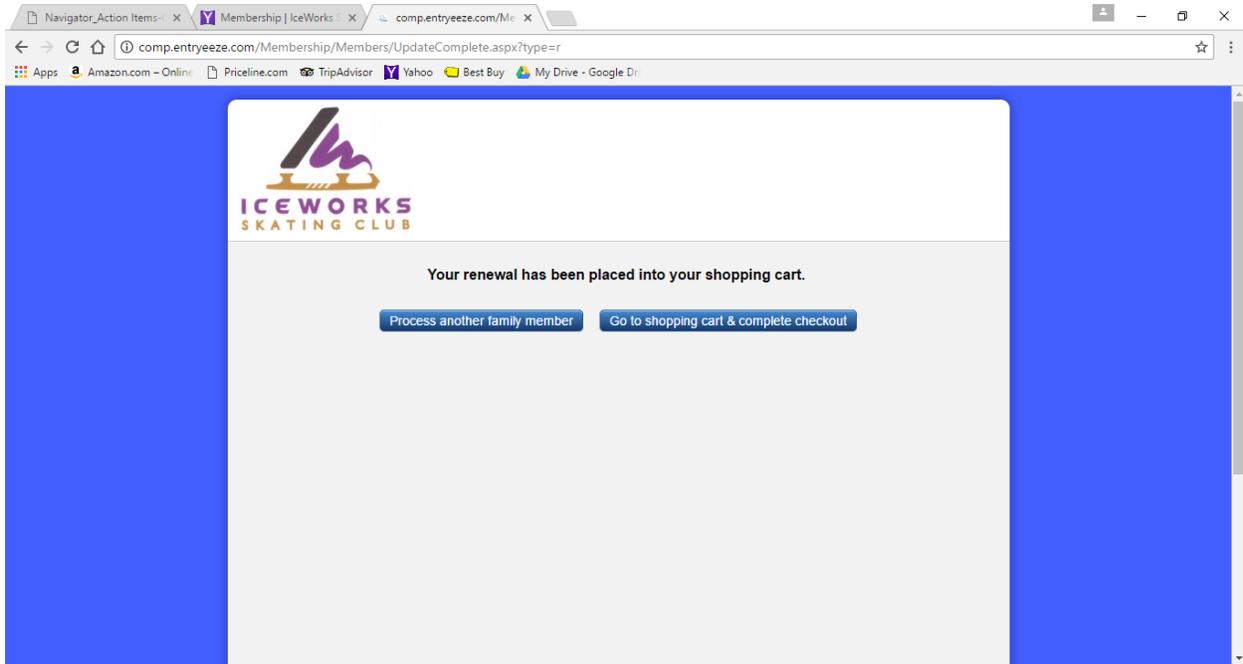
****** Digital signature of individual or parent/guardian of minor child acknowledging agreement to Iceworks Procedures and Guidelines for Skaters and Parents/Guardians:

 [LEGAL NOTICES](#) | [PRIVACY POLICY](#) | [SPAM POLICY](#) | [CONTACT US](#)

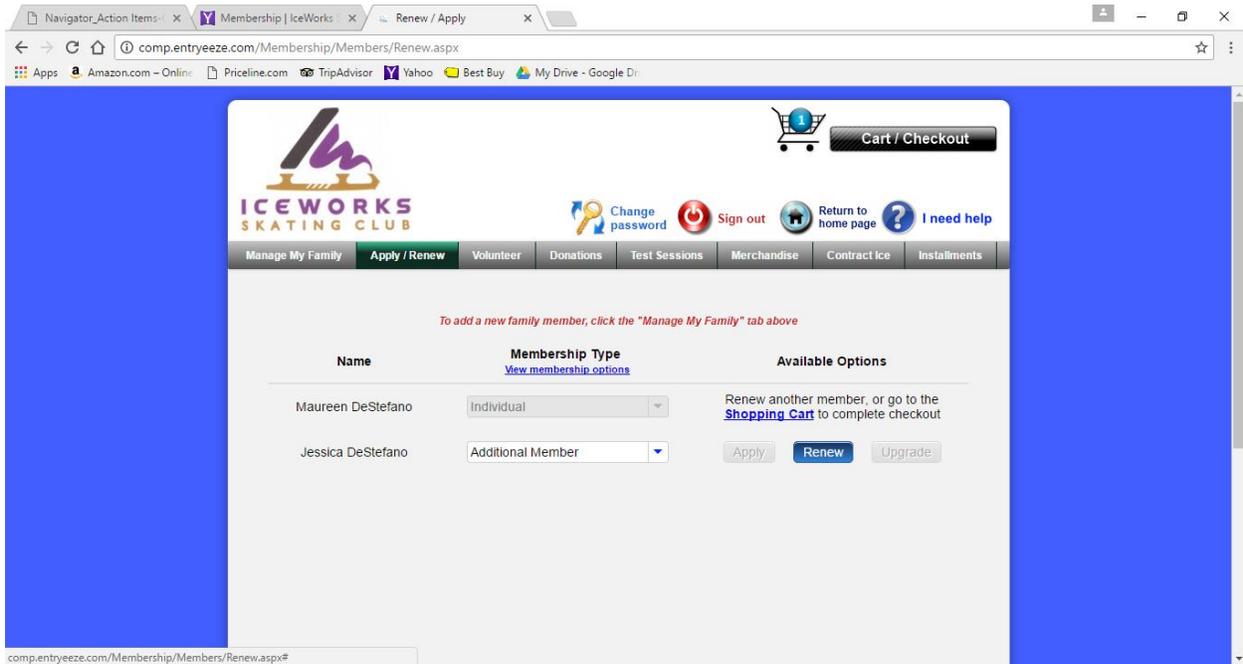
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Select **Save**

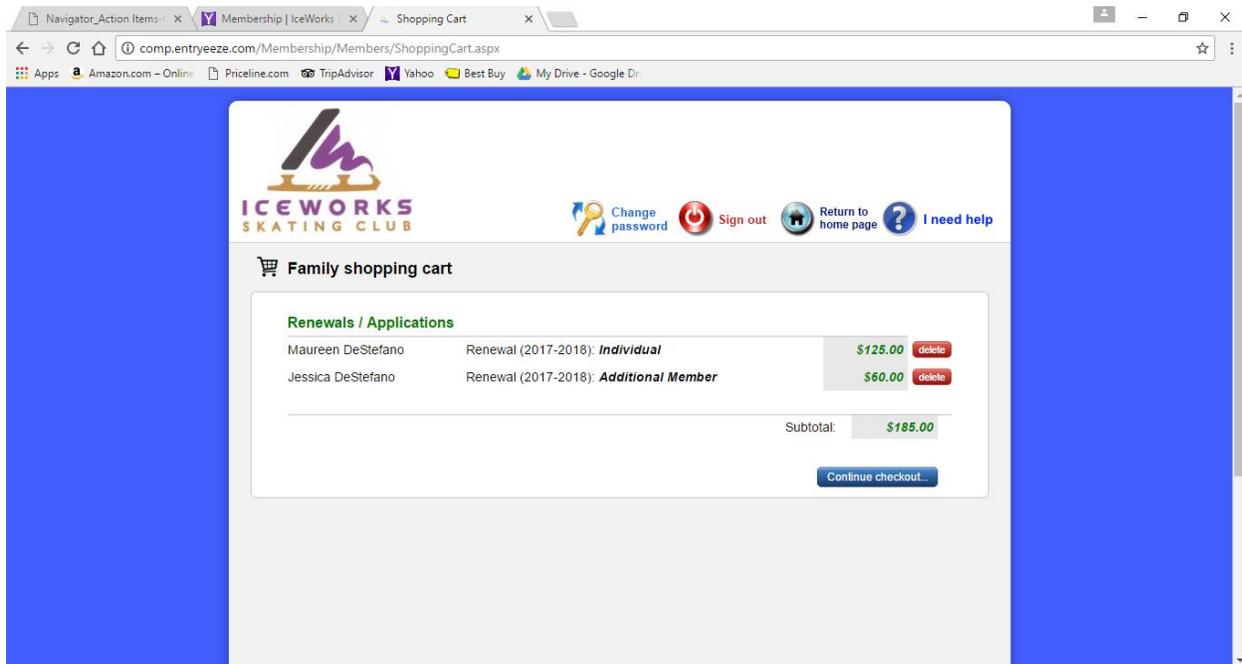
You will then go to this next page. You can continue to renew additional Family Members or proceed to Proceed to payment. If going to payment the screen shots are below in this tipsheet, after the example is completed for renewing additional family members.



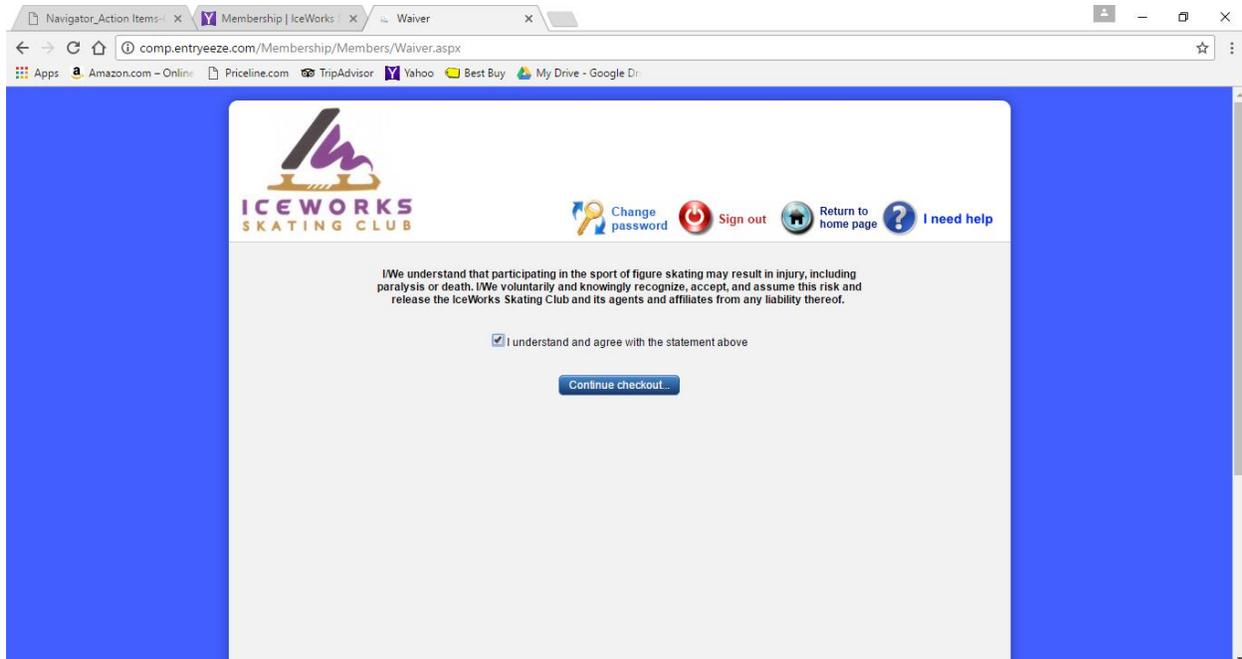
To renew another family member, select Renew or if needed update membership type



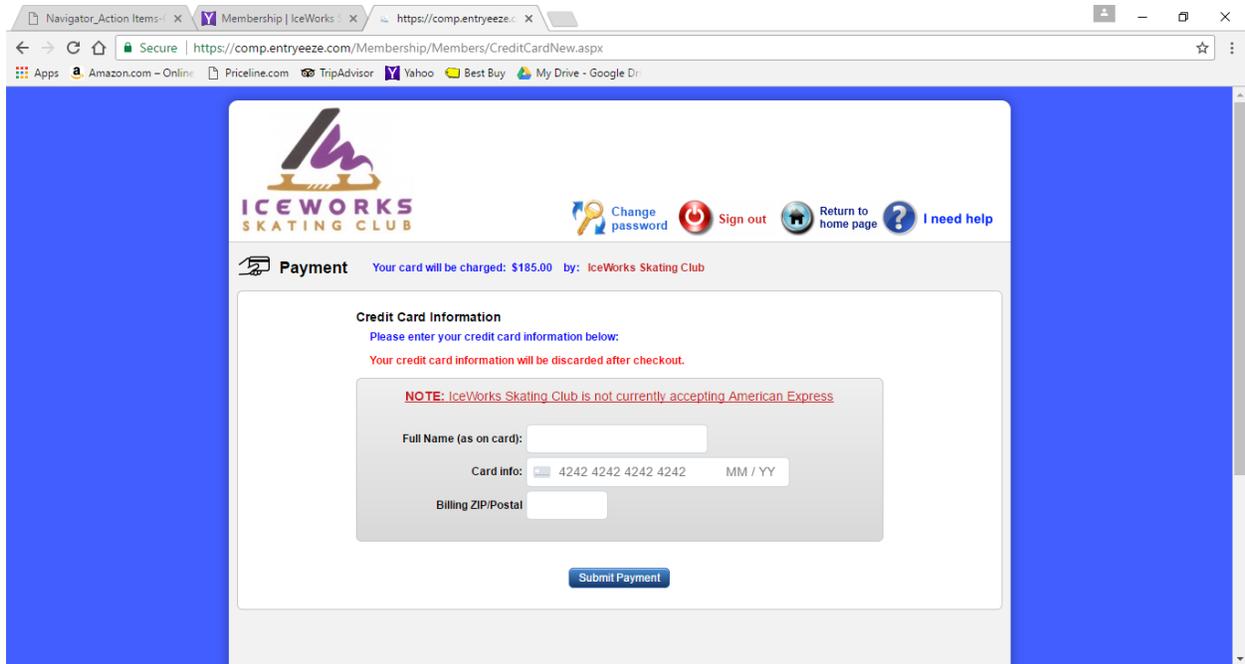
Answer all the questions, save and then this screen will appear.



Click on Continue checkout...



Check the box and Continue checkout...



Enter your information and submit payment.