



**2018 SA Non-Qualifying
Figure Skating Championship
IceWorks Skating Club
October 12 - 15, 2017**

The **2018 SA Non Qualifying Championships** will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

6.0/IJS - ELIGIBILITY/TEST LEVEL:

Test level: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event. Skaters who placed in the top four in a final round of their last qualifying competition in their divisions must move up one level, except for novice and higher.

Skaters entering all 6.0 events, Compete USA through Preliminary) will be divided as closely as possible by age should the number of entries warrant more than one group.

COMPETE USA - ELIGIBILITY:

The competition is open to ALL skaters who are current eligible (ER 1.00) members of either the Learn to Skate USA program and those who are full members of U.S. Figure Skating. To be eligible, skaters must have submitted a membership application or be a member in good standing. Members of other organizations are eligible to compete but must be registered with Learn to Skate USA or a member club. There will be no more than six competitors maximum in an event and all six should receive an award.

Eligibility will be based on skill level as of closing date of entries. All Snowplow Sam and Basic Skills 1-6 skaters must skate at highest level passed or one level higher and NO official U.S. Figure Skating tests may have been passed, including Moves in the Field or individual dances.

For the Pre-free skate, free skate 1-6, test track and Well Balanced levels, eligibility will be based only upon highest free skate test level passed (Moves in the Field test level will not determine skater's competitive level). Skaters may skate at highest level passed OR one level higher, but not both levels in the same event during the same competition. Skaters may not compete at more than one level in the same type event at the same competition.

It is very important to the success of the competition that skaters are placed in the correct divisions. If, for whatever reason, the Local Organizing Committee discovers that a skater has been placed in a category that is below his/her class level, the chairman and referee will have the option to move the skater into the proper division, even if this has to be done the day of the competition. This will ensure that every event is as fair as possible to the competitors. Please be sure to check for the director/instructor's signature confirming the level of the skater.

2017-18 ADULT COMPETITION SERIES (Adult 1 – Adult Bronze):

Adult 1 through Adult Bronze levels at the 2018 SA Non-Qualifying Competition will be a part of the inaugural Eastern Adult Competition Series. Skaters participating in the Sectional Series accumulate points based upon placement in the Free Skate and Compulsory Moves events that will be used to determine the final series placements within the Eastern Section. Series awards will be presented at the 2018 Eastern Adult Sectional Nonqualifying Competition held in conjunction with the Eastern Adult Sectional Championships in Ardmore, Pennsylvania from March 9-11, 2018.

In addition to the competition entry fee(s), skaters wishing to participate in the series must complete the registration [form](#) here and pay the \$20.00 participation fee.

For additional information on the 2017-18 Adult Competition Series, click [here](#).

FACILITIES: The competition will be held at IceWorks Skating Complex, 3100 Dutton Mill Road, Aston, PA 19014 address. The phone number to the facility is 610-497-2220 ext. 117 and the official website for the competition is www.iceworkssc.org.

The 2018 South Atlantic Regional Championships will be held at the IceWorks Skating Complex. The complex has three ice surfaces measuring 85'x 200' and one ice surface measuring 100'x200'. The official surface for the Non Qualifying Championships is Rink 3 and all unofficial practices will be held on Rink 4 as well as Rink 3 prior to the start of the competition and all the days of events.

The complex features one large restaurant between Rinks 1 and 2, a Pub and Grille between Rinks 3 and 4, as well as a pro shop, gym, and game room. For additional information regarding facility and directions, please visit, www.iceworks.net or call 610-497-2200 ext. 117. No outside food is allowed in the facility.

ENTRIES: Online registration is the **ONLY** method available for entry into the 2018 SA Non-Qualifying Figure Skating Championships and must be submitted online via Members Only (www.usfsaonline.org) by **11:59 pm on September 1, 2017.**

To enter the 2018 SA Non-Qualifying Figure Skating Championships, please follow the steps below:

- Log on to www.usfsaonline.org
- Input your membership number and password
 - If you do not already have a password, go to www.usfsaonline.org and follow the online instructions.
- Select 'Events' on the top left menu
 - Select 'Registration/Administration'
- Select 'Event Registration & Information' – '2018 SA Non-Qualifying Figure Skating Championships'

If you are experiencing difficulty with your registration, please email EMS Support; emssupport@usfigureskating.org.

Please note, late entries will be accepted at the discretion of the LOC through September 15, 2017 for an additional \$35.00.

ENTRY FEES:

6.0 Events

First Event: \$125.00
Each Additional 6.0 Event: \$70.00
Pairs/Dance Event: \$125.00

Compete USA

First Event: \$65.00
Each Additional Compete USA Event: \$35.00

IJS Events

Pre Juvenile – Singles, Pairs & Ice Dance: \$175.00

ENTRY FEES (cont.)

PAIRS, DANCE & DUET EVENTS ONLY – only ONE member of the team needs to register and pay the entry fee. The team member who registers will be the only individual with access to the team's competition profile and purchasing of practice ice.

***all entries are subject to a credit card processing fee*

After Registration, pre-order forms for programs, pins, tickets, merchandise and MANDATORY CREDENTIAL FORM can be found on the official site www.iceworkssc.org .

REFUND POLICY: Per rule 3048 in the U.S. Figure Skating Rulebook, once entries have closed, entry fees are only refundable if the competition is not held. **There will be no refunds for medical withdrawals.** The credit card processing fees are non-refundable.

JUDGING SYSTEM:

The International Judging System (IJS) will be used for ***Pre Juvenile Singles, Pairs & Ice Dance.*** *****Planned program content required for all competitors, please refer to Competition Profile below for additional information.*** The 6.0 Majority Judging System will be used ALL **OTHER EVENTS.**

COMPETITION PROFILE

*****AVAILABLE TO REGISTERED COMPETITORS TUESDAY, AUGUST 1, 2017:**

All registered competitors are required to complete their competition profile via www.usfsonline.org through the Event Management System (EMS) portal. A skater's competition profile consists of their uploaded competition music and if competing in Pre-Juvenile Free Skate, planned program content.

The Competition Profile (music upload and if applicable, PPC) for the event must be submitted no later than **Wednesday, October 4, 2017.** Skaters who do not comply with this requirement will be subject to a \$10.00 late fee and will not receive their credentials or access to practice ice.

A skater can also update/verify coach(es) that will be attending the event with them via the "Manage Coaches" tab however at the 2018 SA Non-Qualifying Competition all competitors are **REQUIRED** to submit their credential information through the form found on the competition website; www.iceworkssc.org. The LOC will only accept coach information from this form.

Skaters will gain access to the EMS menu item once event registration is complete. Please refer to screen shot below for access. If you have additional questions, please refer to EMS Support for tutorial and contact information.

MUSIC UPLOAD AND SUBMISSION: online music submission is the ONLY accepted method to submit program music. The uploaded program music MUST conform to the following specifications:

Programs per File:

Only one piece of competition program music (e.g. short program, free skate etc.) per file is allowed.

File Format: MP3

If you need assistance formatting your file to MP3, please consider the following free applications listed below. Please note, U.S. Figure Skating/LOC does not endorse any conversion software.

[Format Factory](#)

***PC only, not compatible for Apple*

[Audacity](#)

Copyright Information:

U.S. Figure Skating, in compliance with BMI Licensing requirements, must collect the copyright information from each piece of music used in a skater's program. For assistance with this requirement, please click [here](#).

File Specifications:

- Maximum File Size: 12MB
- Sound Quality: Set up Medium or High!
- Maximum Running time: Five (5) minutes
- Maximum Leader/Trailer: The leader is the silence between the start of the track and the actual start of the program music and the trailer is the silence between the end of the music and track. The Music Committee prefers that neither are included on the file but if necessary, are no more than two (2) seconds respectively.

BACKUP MUSIC AT EVENTS (CD's ONLY):

In addition to submitting music online, all competitors must have at least one (1) backup CD rink-side at practice sessions and during the actual event.

PRACTICE ICE:

Practice ice is **not** included in your entry fee & can only be purchased through U.S. Figure Skating's [EMS](#) module. Unofficial practice ice (no music) will be offered prior to the start of the event and will be primarily scheduled on Rink 3 where the competitive events will be held. Some practice ice will be available on Rink 4.

PRE-PURCHASE PERIOD - \$18.00/20 minutes:

Skater's will have the opportunity to pre-purchase TWO session *credits* per registered event beginning **August 15th at 5:00 pm ET through September 1, 2017 at 11:59 pm ET**. After the competition schedule has been released, skaters who pre-purchased credits will have the opportunity to schedule them beginning **September 16, 2017 at 5:00 pm ET through September 20, 2017 at 8:58 am ET**.

OPEN SALES PERIOD - \$20.00/20 minutes:

Additional practice ice will be available for open sale (purchase and schedule at the same time) online **on or about September 20, 2017 at 9:00 am ET** (**competitors will be notified via email). Open sales will close on **October 6, 2017 at 11:59 pm ET**. After this date, all practice ice purchases must be made onsite at the competition.

AWARDS:

Medals will be awarded for 1st through 4th place winners in each group. Semi Final and Final rounds will occur when necessary and awards will be given for all of these. Award Presentation times will be posted at the Check-In/Information Desk as well as the starting order wall.

CHECK-IN/INFORMATION DESK:

Check-in will be open on October 10th from 4pm till 7pm and from 9am-12noon and 4pm till 7pm on October 11th. Starting October 12th the Check-In table will open one hour before the first event and run through the last event of the day. In order to move from Rink to rink everyone (skaters, chaperones, coaches, spectators) must be wearing their official credential beginning October 1th, 2017. The registration table will be located in the **Lobby of Rink 3/ 4**. Please register promptly upon arrival.

ADMISSION:

Admission will be charged for all events and practice sessions at IceWorks Skating Complex. General admission is \$15.00 per day. All-Event tickets may be purchased for \$35.00. Tickets are available for purchase at www.iceworkssc.org using the FORMS TAB. Tickets will also be available at the door.

CREDENTIALS:

Each athlete will receive complimentary credentials as well as ONE chaperone and ONE designated approved coach. Please fill out the mandatory event form found at www.iceworkssc.org for these credentials.

The credentials are marked with the individual's name and are non-transferable. You must have credentials to enter IceWorks Skating Complex, the warm-up area and the locker rooms. One additional chaperone and coach credential can and should be pre-purchased using the **FORMS** found at www.iceworkssc.org or at the registration desk. Additional chaperone and coach credentials are \$40.00.

MERCHANDISE:

A limited number of **Program books** and **Pins** will be available at the competition. The prices will be \$8.00 per Non qualifying program, \$15.00 per Qualifying program and \$8.00 per pin.

If pre-ordered, the prices will be \$5.00 per Non qualifying program, \$10.00 per Qualifying program book and \$6.00 per pin. It is in your best interest to preorder these items in order to ensure that you get them. These can be ordered using by going to www.iceworkssc.org and using the forms.

Official Merchandise will also be available for pre-order at www.iceworkssc.org.

ADVERTISING:

Information regarding advertising in the Official Program book can be found at www.iceworkssc.org. You can also wish your skater "Good Luck" with a personal message ad. All advertising files should be emailed in a high resolution file to iceworks.program@gmail.com.

PHOTOGRAPHY/VIDEOGRAPHY:

A Professional Video service and photographers will be available throughout the competition. No Videotaping of any kind is allowed. There will be no electrical outlets available for public use. There will be **NO FLASH PHOTOGRAPHY** permitted in the arena.

VENDORS:

A variety of vendors will be onsite during the competition. For a complete list of vendors please check the event website at www.iceworkssc.org.

OFFICIAL NOTICES:

An official bulletin board will be maintained at the Registration desk. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

INFORMATION REGARDING COACHES:

U.S. Figure Skating Rule MR 5.11 Coach Registration

In order to be granted access to work within U.S. Figure Skating sanctioned activities, each coach must complete the following requirements on an annual basis by July 1:

COMPETE USA EVENTS ONLY:

- Current member in good standing with U.S. Figure Skating **OR** current Learn to Skate USA Instructor Membership
- Completed background check ('green light' status)

ALL OTHER EVENTS:

- Current member in good standing with U.S. Figure Skating
- Completed background check ('green light' status)
- CER (B) completed for the 2017-18 Competition Season
- Proof of Liability Insurance

The local organizing committee/club will have a list of compliant coaches who are cleared for a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential – no exceptions. We strongly urge *all* coaches to have their cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events including practice sessions. Coaching at U.S. Figure Skating events without proper registration is an ethics violation which is reported to U.S. Figure Skating and PSA.

For more information regarding Coach Compliance, please click [here](#).

LOCKER ROOM/CHANGING ROOM POLICIES:

The locker room/changing room policy for the 2017-18 U.S. Figure Skating competition season has been updated. All skaters, parents/guardians and coaches are encouraged to review prior to the competition. Additional information can be found [here](#).

ADDITIONAL INFORMATION:

Transportation

The [Philadelphia International Airport](#) is located approximately 10 miles from the IceWorks Skating Complex.

As a member of U.S. Figure Skating, you are eligible to receive discounted flights to qualifying competitions! Book now by calling the United Olympic Desk at 1-800-841-0460 and receive up to 10% off of the retail fare price by mentioning the designated discount code, UO24.

The TSA of the U.S. Department of Homeland Security has very strict screening guidelines for transporting sports equipment. It prohibits certain sporting equipment from being brought on-board an aircraft, including equipment determined at the discretion of the security screener to be dangerous, which may include ice skates. While these items may be prohibited from your carryon luggage, they may be transported to your destination in your checked baggage. Any sharp objects in checked baggage should be sheathed or securely wrapped to prevent injury to baggage handlers and security screeners and/or damage to other luggage.

Please reference www.tsa.gov for an outline of items that are permitted and prohibited in your carryon and/or checked luggage.

DRIVING DIRECTIONS:

Competitors arriving at the Philadelphia International Airport and traveling from points North should exit the airport and follow interstate-95 South to the 322 West/West Chester Exit. Proceed on 322 W to 452 North (a right exit ramp). Make a right at the bottom of the ramp and proceed on 452 North (aka Pennell Road or Market St.) to Dutton Mill Road (Rite Aid on the right and Pizza hut on the left). Make a right onto Dutton Mill Road and the IceWorks Skating Complex will be on your left.

Competitors traveling from Southern points should exit Interstate-95 North at the Market Street Exit (which is 452 North) and turn left onto 452 North. Proceed approximately 1 mile and make a right turn onto Dutton Mill Road (Rite Aid on the right and Pizza Hut on the Left). The IceWorks Skating Complex will be on your left.

ACCOMODATIONS:

Officials Hotels and rates will be posted on the Official website www.iceworkssc.org.

The tentative schedule and all important updates will also be posted on the official event [website](#).

QUESTIONS? Email LOC Chair, [Lisa Shaw](#).

A full list of events offered and program requirements can be found on the next page!

EVENTS OFFERED AT THE 2018 SA NON-QUALIFYING COMPETITION:

LEVELS	Well Balanced	Test Track	Pairs	Dance	Elements	Compulsory Moves	Spins	Jumps	Steps	Light Entertainment	Dramatic Entertainment	Duets
Snowplow Sam	✓				✓							
Basic 1-6	✓				✓					✓	✓	✓
Free Skate 1-6	✓					✓				✓	✓	✓
Pre-Free Skate	✓					✓				✓	✓	✓
Beginner	✓					✓	✓	✓		✓	✓	✓
High Beginner	✓					✓	✓	✓		✓	✓	✓
No-Test	✓					✓	✓	✓		✓	✓	✓
Pre-Preliminary	✓	✓				✓	✓	✓	✓	✓	✓	✓
Preliminary	✓	✓				✓	✓	✓	✓	✓	✓	✓
Pre-Juvenile	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓
Juvenile		✓				✓	✓	✓	✓	✓	✓	
Open Juvenile	✓					✓	✓	✓	✓	✓	✓	
Intermediate		✓				✓	✓	✓	✓	✓	✓	
Novice		✓				✓	✓	✓	✓	✓	✓	
Junior		✓				✓	✓	✓	✓	✓	✓	
Senior		✓				✓	✓	✓	✓	✓	✓	
Adult FS 1-6*	✓					✓						
Adult Beginner*	✓					✓	✓	✓				
Adult High Beginner*	✓					✓						
Adult Pre-Bronze*	✓					✓	✓	✓		✓	✓	
Adult Bronze*	✓					✓	✓	✓		✓	✓	✓
Adult Silver	✓					✓	✓	✓		✓	✓	✓
Adult Gold	✓					✓	✓	✓		✓	✓	✓
Masters Int/Nov	✓					✓	✓	✓		✓	✓	
Masters Jr/Sr	✓					✓	✓	✓		✓	✓	
Master										✓	✓	✓
Teen										✓	✓	
Young Adult										✓	✓	

*event included in the Eastern Adult Competition Series

PROGRAM REQUIREMENTS/ELIGIBILITY:

[Learn to Skate/Compete USA Manual](#)

[Well Balanced Free Skates](#), [Adult Well Balanced](#), [Test Track](#), [Pre-Juvenile Pairs](#) & Pre-Juvenile Dance; [Pattern Dances](#), [Free Dance](#)

[Showcase](#) & Specialty Events: [Spins](#), [Jumps](#), [Compulsory Moves](#), [Step Sequences](#)

EVENTS OFFERED AT THE 2018 SA NON-QUALIFYING COMPETITION:

LEVELS	Well Balanced	Test Track	Pairs	Dance	Elements	Compulsory Moves	Spins	Jumps	Steps	Light Entertainment	Dramatic Entertainment	Duets
Snowplow Sam	✓				✓							
Basic 1-6	✓				✓					✓	✓	✓
Free Skate 1-6	✓					✓				✓	✓	✓
Pre-Free Skate	✓					✓				✓	✓	✓
Beginner	✓					✓	✓	✓		✓	✓	✓
High Beginner	✓					✓	✓	✓		✓	✓	✓
No-Test	✓					✓	✓	✓		✓	✓	✓
Pre-Preliminary	✓	✓				✓	✓	✓	✓	✓	✓	✓
Preliminary	✓	✓				✓	✓	✓	✓	✓	✓	✓
Pre-Juvenile	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓
Juvenile		✓				✓	✓	✓	✓	✓	✓	
Open Juvenile	✓					✓	✓	✓	✓	✓	✓	
Intermediate		✓				✓	✓	✓	✓	✓	✓	
Novice		✓				✓	✓	✓	✓	✓	✓	
Junior		✓				✓	✓	✓	✓	✓	✓	
Senior		✓				✓	✓	✓	✓	✓	✓	
Adult FS 1-6*	✓					✓						
Adult Beginner*	✓					✓	✓	✓				
Adult High Beginner*	✓					✓						
Adult Pre-Bronze*	✓					✓	✓	✓		✓	✓	
Adult Bronze*	✓					✓	✓	✓		✓	✓	✓
Adult Silver	✓					✓	✓	✓		✓	✓	✓
Adult Gold	✓					✓	✓	✓		✓	✓	✓
Masters Int/Nov	✓					✓	✓	✓		✓	✓	
Masters Jr/Sr	✓					✓	✓	✓		✓	✓	
Master										✓	✓	✓
Teen										✓	✓	
Young Adult										✓	✓	

*event included in the Eastern Adult Competition Series

PROGRAM REQUIREMENTS/ELIGIBILITY:

[Learn to Skate/Compete USA Manual](#)

[Well Balanced Free Skates](#), [Adult Well Balanced](#), [Test Track](#), [Pre-Juvenile Pairs](#) & Pre-Juvenile Dance; [Pattern Dances](#), [Free Dance](#)

[Showcase](#) & Specialty Events: [Spins](#), [Jumps](#), [Compulsory Moves](#), [Step Sequences](#)